



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Wednesday December 14, 2016

Minutes

- **CALL TO ORDER**
 - President Morris called the meeting to order at 5:32 P.M.
 - President Morris established the existence of a quorum, with the following members present: Mr. Mettler, Ms. Eagle, Ms. McCreary, Mr. Shepherd, Mr. Kizaraly and Ms. Morris. Agenda was approved with the addition of Discovery I Student Council Representative Report.
 - The Pledge of Allegiance was led by Ms. Morris.
- **CLOSED SESSION** began at 5:32PM.
 - The Board discussed Personnel (Gov. Code 54957)
 - The Board discussed Potential Litigation
- **OPEN SESSION** began at 6:32PM.
- **PUBLIC COMMENTS**
 - None
- **REPORTS**
 - **Closed Session Report** – No actions taken
 - **Discovery I Student Representative** – Justin Liu, 8th Grade, reported that the student council has been discussing repainting four square courts and repairing or rebuilding the stage. No action taken yet.
 - **Discovery II Teacher Presentation** – Jolan Szoboszlay, Lynne Martinez, and Elise Roper presented on behalf of the 1st grade. The teachers demonstrated their literacy program by having The Board create a character, have the character visit a setting, and finally have dialog with another character. Since two of the teachers are new they indicated that the biggest challenge is communicating with the parents.
 - **Discovery I PSC** – Libby read the PSC report submitted by Krista Maxfield. School Directories have been delivered to families and staff. Open houses began Tuesday December 13, 2016 and two more are scheduled in January.
 - **Executive Director Report** – Safety: no issues. The first information night had over 200 attendees which is a strong showing for December. The presentation has been updated with more current photos and more on our philosophy and parent participation.
 - **Discovery 1 Director/Assistant Superintendent Report** –The County Dept of Education completed its annual audits at both campuses. We have not received reports yet. One notable comment was that our website doesn't do justice to all we do at Discovery. A membership to Campbell Community Center has been purchased for Discovery I Staff.

- **Operations Report** – Discovery II annual fund participation at 52% for a total of \$220K. Discovery I annual fund participation at 69% for a total of \$252K. Applications for 2017-2018 have been coming in, Discovery I has 153, Discovery II has 157, and Home School has 17
- **Discovery II Director Report** – Miki Walker has been doing Instructional Rounds with the teachers where a substitute takes over the class while the teacher and Miki visit other classrooms for observation. Claudia Cordero has translated our Positive Discipline in the Classroom materials to Spanish and will be offering the class in Spanish early next year.

- **ACTION / DISCUSSION ITEMS**

- **Facilities** – Bathrooms at Discovery II are still outstanding, still waiting on architects. Dale Jones has begun dialog with Moreland concerning our property lease.
- **Board Mid-Year Goals**—DCS Experience Report will be postponed until March. Development team continues to strive for 100% participation. Facilities is on track for goals 2-8. Instructional Goals are in the works, staff surveys sent out, report back in February. Marketing and Communication, Alumni haven't been engaged yet.
- **Academic Calendars**—Postponed until January
- **Proposed Amendment to Retention/Promotions Policy** – Increasing requests from parents. Need a formal procedure. Dale to share with Staff and Parents. To be voted on in January.

- **CONSENT CALENDAR**

- On a motion made by Mr. Mettler and seconded by Ms. Eagle, the Board voted on Motion #161214.1 to approve the Consent Calendar. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Ms. Eagle – Aye, Mr. Shepherd – Aye, Mr. Kizaraly – Aye.

- **BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION**

- Board Calendar -- Next Regular Board Meeting will be January 18, 2017.
- Board Manual revisited in April
- Future Agenda Items: Strategic Plan Experience in March, Strategic Plan Instructional in February, Insurance Leave Policy in January, Form Election Committee in January, Dale's Goals every month, Finance Report in January.

- **ADJOURN**

The Board adjourned without objection at 8:19 P.M.